

**SOUTHEASTER, INC.
BOARD OF DIRECTOR'S SPECIAL ASSESSMENT MEETING MINUTES
NOVEMBER 29, 2022**

The Southeaster, Inc. held a Board of Director's Special Assessment meeting on Tuesday, November 29, 2022, at 4pm in the recreation room of the Southeaster Condominium, 4841 Saxon Drive, New Smyrna Beach, Florida. Notice of the meeting was duly posted on the Association property at least 14 days in advance. A quorum of the board was established and Skip Jewett, President called the meeting to order at 4:00 pm. Directors present were Linda Breum, Vice-President and Keith Ellis, Director. Skip Jewett, President; Tom Smith, Director; Mark Chase, Treasurer and Blake Thomas, Director, were present via conference call. Steve Howard, Director; Diane Vinson, Secretary and Frank Melton, Director, were absent.

Tom Smith moved to approve the November 5, 2022, Board of Director's Budget Meeting Minutes and Board of Directors Organization Meeting Minutes which motion was seconded and unanimously approved.

Tom Smith moved to approve a special assessment in the amount of \$4000 with \$2000 due and payable January 1, 2023, and the balance of \$2000 due and payable on March 1, 2023, from all owners of record for the purpose of covering budget shortfalls and storm damage which motion was seconded and unanimously approved.

The next regular Board of Director's meeting is scheduled for February 11, 2023, at 9:00 am in the recreation room.

Linda Breum moved to adjourn which motion was seconded and unanimously approved. The meeting was adjourned at 4:30 pm.

Diane Vinson
Secretary, Southeaster, Inc.