**Southeaster, Inc.**

**4841 Saxon Drive**

**New Smyrna Beach, FL 32169**

**NOTICE TO ASSOCIATION MEMBERS OF A MEETING OF THE BOARD OF DIRECTORS FOR THE PURPOSE OF APPROVING THE 2021 FULLY FUNDED BUDGET**

**AND**

**FOR THE BOARD TO CONSIDER AND POSSIBLY APPROVE A SPECIAL ASSESSMENT TO ADDRESS VARIOUS SHORTFALLS IN THE 2020 BUDGET**

**NOTICE IS HEREBY GIVEN**, in accordance with the Bylaws of the Association and Florida's Condominium Act, that a Board of Directors’ Meeting will be held on Saturday, November 7, 2020, 9:00 a.m. in the Southeaster Recreation Room, 4841 Saxon Drive, New Smyrna Beach, FL 32169.

***Meeting Call in Number 605-313-5096 Participant Access Code 1012100#***

**AGENDA**

1. Verify Quorum of the Board of Directors and Call to Order
2. Proof of Notice of Meeting
3. Approve Minutes of Previous Board Meeting
4. 2021 Approval of the Fully Funded Statutory Budget
5. Board Approval of a Special Assessment due from all owners of record for the purpose of covering the 2020 Budget Shortfall due to unexpected repairs and unexpected building maintenance. If approved by the Board, the Special Assessment in the amount of $600 will be due and payable from all owners of record on January 1, 2021 with a late fee charge of $25 if received after January 15, 2021.
6. Adjournment