**SOUTHEASTER CONDOMINIUM**

**4841 SAXON DRIVE**

**NEW SMYRNA BEACH**

**NOTICE TO ASSOCIATION MEMBERS OF A MEETING OF THE BOARD OF DIRECTORS**

**NOTICE IS HEREBY GIVEN**, in accordance with the Bylaws of the Association and Florida's Condominium Act, that a Board of Directors’ Meeting will be held on Saturday, September 4, 2021 at 9:00 a.m. at the Southeaster Condominium, 4841 Saxon Drive, New Smyrna Beach, FL 32169 in the recreation room.

***Meeting Call in Number 605-313-5096 Participant Access Code 1012100#***

**AGENDA**

1. Verify Quorum of the Board of Directors and Call to Order
2. Proof of Notice of Meeting
3. Approve Minutes of Previous Meeting
4. Reports of Officers
5. Reports of Committees

a) Architectural Review – Diane Vinson

b) Insurance – Mark Chase

c) Landscape – Tom Smith

d) Manager's Report

1. Old Business – Schedule date to approve updated Rules & Regulations
2. New Business

a) Appoint Budget Committee

b) A Building Roof Replacement

8) Schedule the Next Board of Directors Meeting

9) Adjournment