

**SOUTHEASTER, INC.**  
**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS**  
**NOVEMBER 7, 2020**

The Southeaster, Inc. held a Board of Directors meeting on Saturday November 7, 2020 in the recreation room of the Southeaster Condominium, 4841 Saxon Drive, New Smyrna Beach, Florida. Notice of the meeting was duly posted on the Association property and sent to all owners of record at least fourteen (14) days in advance. A quorum of the board was established and Linda Breum, President called the meeting to order at 9:00 a.m. Directors present were Linda Breum, President and Diane Vinson, Secretary. Skip Jewett, Vice-President; Steve Howard, Director; Gabe Miller, Treasurer; Mark Chase, Director; Tom Smith, Director and Frank Melton, Director were present via conference call. Sean Wulff, Director was absent.

Diane Vinson moved to approve the minutes of the September 5, 2020 Board of Directors meeting which motion was seconded and unanimously approved.

Skip Jewett moved to approve the 2021 fully funded statutory budget which motion was seconded and unanimously approved.

Skip Jewett moved to approve the Special Assessment of \$600 due from all owners of records for the purpose of covering the 2020 budget shortfall due to unexpected repairs and unexpected building maintenance which motion was seconded and unanimously approved. The Special Assessment in the amount of \$600 will be due and payable from all owners of record on January 1, 2021 with a late fee charge of \$25 if received after January 15, 2021.

Diane Vinson moved to adjourn which motion was seconded and unanimously approved. The meeting was adjourned at 9:10am.

Diane Vinson  
Secretary, Southeaster, Inc.